

SUPPLIER DATA MONITORING RETURNS FORM

Supplier / Agency Name:
 Client Name:
 Annual Summary:

Diversity Profile of Candidates Supplied to Client A	Active Candidates in agency database	[Client name] CVs received for client / job	[Client name] Shortlisted	[Client name] Starters
Ethnicity (As per categories of the 2011 Census)				
White - British or Irish				
Irish Traveller				
White Other				
Chinese				
Indian				
Pakistani				
Bangladeshi				
Black Caribbean				
Black African				
Black other				
Mixed ethnic group - write in optional				
Any other - write in optional				
Prefer not to say				
Gender				
Female				
Male				
Prefer not to say				
Age				
Under 18				
18-30				
31-40				
41-50				
51-65				
65+				
Prefer not to say				
Disability				
Yes				
No				
Prefer not to say				
Religion or Belief (As per Census)				
No religion (including Humanist, Atheist or Agnostic)				
Roman Catholic				
Presbyterian Church of Ireland				
Church of Ireland				
Methodist Church in Ireland				
Any other religion or belief (write in optional)				
Prefer not to say				
Sexual Orientation (Stonewall recommended categories)				
Bisexual				
Gay man				
Gay woman / Lesbian				
Heterosexual / Straight				
Other				
Prefer not to say				
Carer / Dependents (Parents/ Children/Family member)				
Yes				
No				
Prefer not to say				
Nationality (changes pending discussions with clients)				
Other				
Prefer not to say				
Marital / Civil Partnership Status				
Married / In a Civil Partnership				
Single				
Other				
Prefer not to say				

SUPPLIER DATA MONITORING RETURNS FORM

Supplier (Agency)
 Name:
 Client Name:
 For Period:

Religion or Belief (Categories as per Northern Ireland Census for 2011)	Active Candidates in Database	Respondents for Vacancies	Total on Shortlist	Total into Work
No religion (including Humanist, Atheist or Agnostic)				
Roman Catholic				
Presbyterian Church in Ireland				
Church of Ireland				
Methodist Church in Ireland				
Any other religion or belief, (Write in optional)				
Prefer not to say				

Sexual Orientation (As recommended by Stonewall)	Active Candidates in Database	Respondents for Vacancies	Total on Shortlist	Total into Work
Bisexual				
Gay man				
Gay woman / Lesbian				
Heterosexual / Straight				
Other				
Prefer not to say				

Age	Active Candidates in Database	Respondents for Vacancies	Total on Shortlist	Total into Work
18 to 30				
31-40				
41-50				
51-65				
65 and Over				
Prefer not to say				

Do you care for another person (Carers provide unpaid care for an ill, frail or disabled family member, friend or partner.)	Active Candidates in Database	Respondents for Vacancies	Total on Shortlist	Total into Work
Yes				
No				
Prefer not to Say				

Marital / Civil Partnership status	Active Candidates in Database	Respondents for Vacancies	Total on Shortlist	Total into Work
Married / In a Civil Partnership				
Single				
Other				
Prefer not to Say				

Ethnic Origin - (As per Northern Ireland Census for 2011)	Active Candidates in Database	Respondents for Vacancies	Total on Shortlist	Total into Work
White - British or Irish				
Irish Traveller				
White Other				
Chinese				
Indian				
Pakistani				
Bangladeshi				
Black Caribbean				
Black African				
Mixed Ethnic Group - Write in optional				
Any other - Write in Optional				
Prefer not to say				

Disability	Active Candidates in Database	Respondents for Vacancies	Total on Shortlist	Total into Work
Yes				
No				
Prefer not to say				

Gender	Active Candidates in Database	Respondents for Vacancies	Total on Shortlist	Total into Work
Female				
Male				
Prefer not to say				

Nationality	Active Candidates in Database	Respondents for Vacancies	Total on Shortlist	Total into Work
Other				
Prefer not to Say				